



# 2019 WEST REGIONAL CONFERENCE EXHIBIT, SPONSORSHIP, & ADVERTISING CONTRACT

Booth assignments will be made upon receipt of this signed contract. While every effort will be made to accommodate exhibitor preferences, ASDSO reserves the right to final placement decisions. Exhibitor agrees to pay full invoice amount no later than January 25, 2019. Exhibitor cancellations received prior to January 25, 2019 are subject to a 25% cancellation fee. Cancellations made after January 25, 2019 will not be refunded, however, the amount may be applied towards future ASDSO advertising opportunities. The primary contact listed below will receive all conference logistical information including registration instructions.

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Coutry/Zip:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

## SPONSORSHIP

- \$500 Sustaining Member
- \$600 Company Member
- \$720 Non-member

## EXHIBIT

- \$800 Non-member x \_\_\_\_\_ booth(s)
  - \$700 Company Member x \_\_\_\_\_ booth(s)
  - \$600 Sustaining Member x \_\_\_\_\_ booth(s)
- Booth Choice #: 1st: \_\_\_\_\_, 2nd: \_\_\_\_\_, 3rd \_\_\_\_\_

## ADVERTISING

### Conference Program

- Cover Locations (Back/Inside Back/Inside Front), Color:  
\$300 Sustaining/\$400 Company Member/\$500 Non-member
- Full Page, BW: \$200 Sustaining/\$275 Company Member/\$350 Non-member
- Half Page, BW: \$150 Sustaining/\$200 Company Member/\$250 Non-member
- Add Logo: \$50 Sustaining/\$75 Company Member/\$100 Non-member

## MEMBERSHIP

- \$2,960 Sustaining Member
- \$400 Company Member

## DONATION

- Yes, I would like to make a corporate donation of \$\_\_\_\_\_ to ASDSO.  
I understand my donation may be tax deductible up to 94%.

**Total Amount Due \$** \_\_\_\_\_

## PAYMENT

Credit Card:

AMEX,  Discover,  Visa/MC

Send Invoice:

Credit Card No: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CVV: \_\_\_\_\_

Name On Card: \_\_\_\_\_

By signing below, Card Holder acknowledges that he/she has read the front and back of this form, and agrees to be bound by all its terms and conditions. Card Holder authorizes charges up to the amount of this agreement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# 2019 WEST REGIONAL CONFERENCE EXHIBIT, SPONSORSHIP, & ADVERTISING CONTRACT

March 25-27, 2019; The Westin Westminster, Westminster, CO

Please direct all inquiries for ASDSO West Regional Conference Exhibit, Sponsorship, or Advertising to: Ross Brown, ASDSO Director of Marketing & Membership at [rbrown@damsafety.org](mailto:rbrown@damsafety.org) or 859.550.2788.

Completed contracts may be emailed to [rbrown@damsafety.org](mailto:rbrown@damsafety.org); faxed to 859.550.2795 or mailed to ASDSO, 239 S. Limestone, Lexington, KY 40508. For more information please visit us online at [www.DamSafety.org](http://www.DamSafety.org)

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## WEST REGIONAL CONFERENCE 2019 EXHIBIT, SPONSORSHIP, AND ADVERTISING TERMS AND CONDITIONS

### BOOTH RENTAL

The fee for rental of exhibit space is \$700 per 10' x 10' booth for ASDSO Members (\$600 for Sustaining Members), or \$800 for non-members and includes standard pipe and drape, one six-foot draped table and two chairs, identification sign, wastebasket, carpet, one (110 volt) outlet, plus one free registration to the conference and its activities. Your company will also be recognized in the program and during the conference. Additional needs such as computers or added power, decoration, and related services will be charged to the EXHIBITOR as appropriate by the hotel or exhibition company. EXHIBITORS will be unable to install exhibits without prior payment of rental fee, which may be paid as late as January 25, 2019, but no later.

### CANCELLATIONS

In the event that EXHIBITOR wishes to cancel some or all of its allotted exhibit space, EXHIBITOR may request and Show Management may grant such cancellation, but only with the following understandings; (i) all cancellations must be requested in writing; (ii) Show Management is not required to refund any portion of rental fees previously paid by EXHIBITOR; (iii) Show Management will charge EXHIBITOR 25% cancellation fee if a refund is requested prior to January 25, 2019. Cancellations received after January 25, 2019 will not receive a refund but EXHIBITOR may allocate contracted amount to future ASDSO advertising opportunities. Show Management assumes no responsibility for having included the name of EXHIBITOR in the Exhibition catalog, brochures, news releases, or other materials.

### UNOCCUPIED SPACE

If any EXHIBITOR's space remains unoccupied on opening day of the Exhibition, EXHIBITOR shall be deemed to have abandoned such space. Thereafter, Show Management shall have the right to rent such space to any other exhibitor, or use space in any other manner as Show Management deems necessary, in its sole discretion, without any obligation to EXHIBITOR. If no cancellation request has been received, the EXHIBITOR is still held responsible for paying the full amount for the unoccupied space.

### LIABILITY

The EXHIBITOR assumes entire responsibility and hereby agrees to protect, indemnify, defend, and save ASDSO and the The Westin Westminster and its employees and agents harmless against any claims arising out of EXHIBITOR'S occupancy or use of the exhibition premises, excluding any such liability proven to be caused by the sole negligence of the The Westin Westminster and its employees and agents. The EXHIBITOR hereby enters into a covenant not to sue the Association of State Dam Safety Officials (ASDSO) for any or all incidents arising out of all claims arising out of EXHIBITOR's occupancy or use of the exhibition premises, in consideration for the opportunity to exhibit at the conference. In addition, EXHIBITOR acknowledges that neither ASDSO nor the The Westin Westminster maintains insurance covering EXHIBITOR's property and that it is the sole responsibility of the EXHIBITOR to obtain such insurance.

### INSTALLATION AND DISMANTLING

It is agreed that it is the duty and responsibility of each EXHIBITOR to install his/her exhibit before the opening of the exhibition, unless previously arranged with ASDSO staff, on March 25, 2019 and to dismantle the exhibit on March 27, 2019. The times and dates may change prior to the event at the sole discretion of ASDSO. Nothing may be posted, tacked, nailed, screwed or otherwise attached to columns, walls, floors, or other parts of the building or furniture. Distribution of promotional gummed stickers or labels is strictly prohibited. Anything in connection therewith necessary or proper for the protection or repair of the building, equipment, or furniture will be at the expense of the EXHIBITOR.

### SERVICE CONTRACTOR/DRAYAGE

All exhibit materials should be shipped to the conference decorator, and will be stored by them until delivered to the booths on March 25, 2019. More information on shipping and drayage, as well as additional services and equipment rental forms will be provided in a complete exhibitor's kit by the conference decorator before the conference. All equipment/machinery must be approved in advance by ASDSO, the conference decorator, and The Westin Westminster.

By initialing below, Signer signifies that Exhibitor has read, understands, and agrees to be bound by all the terms and conditions set forth above.

\_\_\_\_\_ (SIGNER'S INITIALS) FOR \_\_\_\_\_ (EXHIBITOR)